

**SBC CHILD CARE
CENTER**



Discharge Policy

To: ALL PARENTS

From: THE DIRECTOR

DISCHARGE POLICY

Shiloh Baptist Church Child Care Center reserves the right to cancel the enrollment of a child for the following reasons:

- Non-payment or excessive late payment of fees
- Failure to submit required information or forms
- Failure to comply with the policies of the Center
- Special needs of a child which we cannot adequately meet with current staffing patterns
- Physical or verbal abuse of staff or children by a parent or child